



An independent licensee of the Blue Cross and Blue Shield Association.



A subsidiary of Blue Cross and Blue Shield of Louisiana, independent licensees of the Blue Cross and Blue Shield Association.



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EMPLOYEE ENROLLMENT  EMPLOYEE CHANGE FORM

PLEASE PRINT AND COMPLETE IN BLACK INK ONLY

**SECTION A - COVERAGE SELECTIONS**

**Blue Cross and Blue Shield of Louisiana**

- PPO (Ded/Coins.) \_\_\_\_\_  Dental
- TrueBlue (Ded/Coins.) \_\_\_\_\_
- BlueSaver (Ded/Coins.) \_\_\_\_\_
- Premier Blue (Plan #) \_\_\_\_\_

**HMO Louisiana, Inc.**

- HMO (Plan #) \_\_\_\_\_
- POS (Plan #) \_\_\_\_\_



- Yes
- No

**Southern National Life Insurance Company, Inc.**

- Life/AD&D
- Dependent Life
- Short Term Disability

**SECTION B - EMPLOYEE INFORMATION**

ENROLLEE'S LAST NAME	FIRST	MI	SEX (M/F)	BIRTHDATE (MM/DD/YYYY)	HIRE DATE	OCCUPATION	SOCIAL SECURITY NUMBER
MAILING ADDRESS	CITY	STATE	ZIP	E-MAIL ADDRESS	HOME PHONE	WORK PHONE	
MARITAL STATUS <input type="checkbox"/> MARRIED <input type="checkbox"/> SINGLE <input type="checkbox"/> OTHER (explain below)	RETIRED <input type="checkbox"/> YES <input type="checkbox"/> NO			DATE RETIRED	EMPLOYER NAME		

**SECTION C - ENROLLMENT EVENTS**

**ENROLLMENT**

Requested Effective Date \_\_\_\_/\_\_\_\_/\_\_\_\_

- New  Late  Rehire  Special Enrollee (Go to Qualifying Event Section Below.)
- Class (Select One):  Active  Management  Non-Management  Retiree  COBRA/State Continuation\*  Other
- \*Please complete form 23XX0500 for BCBSLA products and form 03100 00081 for HMO products.

**I am enrolling for:**

- Health:  Employee Only  Employee & Spouse  Employee & Dependent Child(ren)  Employee and Family  I Decline
- Dental:  Employee Only  Employee & Spouse  Employee & Dependent Child(ren)  Employee and Family  I Decline
- Life:  Employee Only  Employee & Spouse  Employee & Dependent Child(ren)  Employee and Family  I Decline

**WAIVER OF COVERAGE**

**I decline to enroll for this coverage due to:**

- Spouse's Employer Plan
- Individual Plan  Medicare
- COBRA from Prior Employer
- VA Eligibility  Medicaid  Tri-Care
- Other \_\_\_\_\_

If waiving all coverages, please go to Section I, read and sign.

**CHANGE (Please complete Section E)**

Requested Effective Date \_\_\_\_/\_\_\_\_/\_\_\_\_

- Type of Change:  Name  Address  Add Dependent  Delete Dependent  Subgroup  Class  Cancellation  Qualifying Event (Complete next section)

**QUALIFYING EVENT**

- Marriage  Birth  Adoption  Placement for Adoption

Date of Qualifying Event Date \_\_\_\_/\_\_\_\_/\_\_\_\_

- If you lost other coverage, was it due to:  Divorce  Death  Termination or reduction in work hours  Employer contributions for coverage ended  Other \_\_\_\_\_
- COBRA coverage exhausted (Refer to instruction page)

**SECTION D - EMPLOYER INFORMATION (TO BE COMPLETED BY THE EMPLOYER)**

The information below must be completed by the Employer if an employee is making a change, or if the employee is canceling coverage.

Employer Name \_\_\_\_\_ Employer Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Group/Subgroup Number \_\_\_\_/\_\_\_\_

Product Selection Change (please refer to instruction page) \_\_\_\_\_ Subgroup Change: Move From \_\_\_\_\_ Move To \_\_\_\_\_

Cancellation of Coverage:  Cancel Coverage (reason) \_\_\_\_\_ Last Date of Employment \_\_\_\_/\_\_\_\_/\_\_\_\_

Class Change To:  Active  Management  Non-Management  COBRA/State Continuation\*  Retiree  Other (Explain) \_\_\_\_\_

\*Note: If choosing COBRA or Louisiana State Continuation, please complete form 23XX0500 for BCBSLA products or 03100 00081 for HMOLA products.

**NOTICE FOR ENROLLEES ON HMO PLANS THAT DO NOT CONTAIN A POINT-OF-SERVICE BENEFIT: YOU MUST PERSONALLY BEAR ALL COSTS IF YOU UTILIZE HEALTH CARE NOT AUTHORIZED BY THIS PLAN OR PURCHASE DRUGS WHICH ARE NOT AUTHORIZED BY THIS PLAN, WHEN THOSE HEALTH CARE SERVICES AND DRUGS REQUIRE AN AUTHORIZATION BY THE PLAN**

**SECTION E - FAMILY MEMBERS TO BE ENROLLED, CHANGED OR DELETED**

ENROLL, CHANGE OR DELETE (Please circle the appropriate answer)	DEPENDENT'S FULL NAME (LAST, FIRST, MI)	RELATIONSHIP (If Dependent is not your natural child, attach documentation of legal custody or adoption. If coverage is court ordered attach a copy of the order.)	BIRTHDATE	SOCIAL SECURITY NUMBER	LIVES WITH YOU IF "NO" GIVE ADDRESS/LOCATION**	MENTALLY OR PHYSICALLY INCAPACITATED***	OUT OF AREA DEPENDENT/STUDENT
E C D	SPOUSE	<input type="checkbox"/> HUSBAND <input type="checkbox"/> WIFE			N/A	N/A	<input type="checkbox"/> YES <input type="checkbox"/> NO
E C D		<input type="checkbox"/> SON <input type="checkbox"/> STEPSON <input type="checkbox"/> DAUGHTER <input type="checkbox"/> STEPDAUGHTER <input type="checkbox"/> OTHER _____			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
E C D		<input type="checkbox"/> SON <input type="checkbox"/> STEPSON <input type="checkbox"/> DAUGHTER <input type="checkbox"/> STEPDAUGHTER <input type="checkbox"/> OTHER _____			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
E C D		<input type="checkbox"/> SON <input type="checkbox"/> STEPSON <input type="checkbox"/> DAUGHTER <input type="checkbox"/> STEPDAUGHTER <input type="checkbox"/> OTHER _____			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
E C D		<input type="checkbox"/> SON <input type="checkbox"/> STEPSON <input type="checkbox"/> DAUGHTER <input type="checkbox"/> STEPDAUGHTER <input type="checkbox"/> OTHER _____			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
E C D		<input type="checkbox"/> SON <input type="checkbox"/> STEPSON <input type="checkbox"/> DAUGHTER <input type="checkbox"/> STEPDAUGHTER <input type="checkbox"/> OTHER _____			<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

\*\*Address/Location \_\_\_\_\_

\*\*\*If your dependent is mentally or physically incapacitated, please provide the following medical documentation from your doctor:

- Diagnosis of condition(s) causing incapacitation
- Anticipated length of incapacitation
- Date patient/dependent first became incapacitated
- Additional information needed

**SECTION F - LIFE INSURANCE INFORMATION**

Job Title: \_\_\_\_\_ Salary: \_\_\_\_\_  Monthly  Annually

**PRIMARY LIFE BENEFICIARIES**

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_ RELATIONSHIP TO YOU \_\_\_\_\_ Percent \_\_\_\_\_ %  
 LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_ RELATIONSHIP TO YOU \_\_\_\_\_ Percent \_\_\_\_\_ %

**SECONDARY LIFE BENEFICIARIES:** Contingent on the above-named beneficiaries' death, please designate the following as my Life Beneficiary:

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_ RELATIONSHIP TO YOU \_\_\_\_\_ Percent \_\_\_\_\_ %  
 LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_ RELATIONSHIP TO YOU \_\_\_\_\_ Percent \_\_\_\_\_ %

**SECTION G - OTHER COVERAGE INFORMATION**

Do you or any dependents have other health insurance?  Yes  No Other Group?  Yes  No If yes to either give: \_\_\_\_\_ Policyholder \_\_\_\_\_ Insurance Company \_\_\_\_\_

Has anyone on this application been covered with health benefits, including coverage with Blue Cross and Blue Shield of Louisiana, within the past 63 days? <input type="checkbox"/> Yes <input type="checkbox"/> No	List Members Covered	Coverage Start Date	Coverage End Date	Prior Insurance Carrier and Policy Number	Type of Coverage (Refer to Instruction Page)
If yes, complete the information on the right. If more than one prior carrier, please provide a certificate of coverage from other carrier(s).					<input type="checkbox"/> Comprehensive <input type="checkbox"/> Limited Benefit
					<input type="checkbox"/> Comprehensive <input type="checkbox"/> Limited Benefit
					<input type="checkbox"/> Comprehensive <input type="checkbox"/> Limited Benefit
					<input type="checkbox"/> Comprehensive <input type="checkbox"/> Limited Benefit
					<input type="checkbox"/> Comprehensive <input type="checkbox"/> Limited Benefit

Are you or any of your dependents covered by Medicare? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name	Reason	Covered by:	Dates Medicare became effective	Medicare Numbers
If yes, complete the information on the right.		<input type="checkbox"/> Over 65 <input type="checkbox"/> Disabled <input type="checkbox"/> End Stage Renal Disease	<input type="checkbox"/> Part A <input type="checkbox"/> Part B <input type="checkbox"/> Medicare Advantage <input type="checkbox"/> Part D	A. ____/____/____ B. ____/____/____ C. ____/____/____ D. ____/____/____	A. _____ B. _____ C. _____ D. _____
		<input type="checkbox"/> Over 65 <input type="checkbox"/> Disabled <input type="checkbox"/> End Stage Renal Disease	<input type="checkbox"/> Part A <input type="checkbox"/> Part B <input type="checkbox"/> Medicare Advantage <input type="checkbox"/> Part D	A. ____/____/____ B. ____/____/____ C. ____/____/____ D. ____/____/____	A. _____ B. _____ C. _____ D. _____

Enrollee's Last Name \_\_\_\_\_ Enrollee's First Name \_\_\_\_\_ Enrollee's ID Number \_\_\_\_\_ Group Number/Subgroup \_\_\_\_\_ / \_\_\_\_\_

Are you or any of your dependents currently receiving disability/Workers' Comp Benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name	Date Coverage Began	Name	Date Coverage Began
If yes, complete the information on the right.		/ /		/ /
		/ /		/ /
		/ /		/ /

**SECTION H - MEDICAL HISTORY**

Any personal health information (PHI) obtained by Blue Cross and Blue Shield of Louisiana (BCBSLA), HMO Louisiana Inc. (HMOLA), and/or Southern National Life Insurance Company, Inc. (SNL) in connection with the enrollment form may be retained by BCBSLA, HMOLA and/or SNL and used or disclosed in connection with future underwriting/renewal efforts.

**IMPORTANT! PLEASE ANSWER ALL QUESTIONS BELOW FOR ALL ENROLLEES. FOR EACH "YES" RESPONSE, PROVIDE DETAILS ON PAGE 4**

Your Height: \_\_\_\_\_ Your Weight \_\_\_\_\_ Spouse's Height \_\_\_\_\_ Spouse's Weight \_\_\_\_\_

**HAS ANYONE APPLYING FOR COVERAGE EVER HAD OR BEEN DIAGNOSED WITH:**

1. Diabetes mellitus?	<input type="checkbox"/> Yes <input type="checkbox"/> No	8. Abnormal blood pressure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Any type of cancer?	<input type="checkbox"/> Yes <input type="checkbox"/> No	9. Heart trouble?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Any blood disorder?	<input type="checkbox"/> Yes <input type="checkbox"/> No	10. Tuberculosis?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. A stroke (CVA)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	11. Other lung problems?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Circulatory problems?	<input type="checkbox"/> Yes <input type="checkbox"/> No	12. HIV, had known exposure to AIDS or HIV, or received treatment for AIDS or ARC?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Epilepsy?	<input type="checkbox"/> Yes <input type="checkbox"/> No	13. Hepatitis or a liver disorder?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Rheumatic fever?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

**IN THE LAST 5 YEARS HAS ANYONE APPLYING FOR COVERAGE HAD OR BEEN DIAGNOSED WITH:**

14. Asthma, bronchitis or chronic sinus trouble?	<input type="checkbox"/> Yes <input type="checkbox"/> No	28. Female reproductive problems?	<input type="checkbox"/> Yes <input type="checkbox"/> No
15. Allergies?	<input type="checkbox"/> Yes <input type="checkbox"/> No	29. Pelvic pain?	<input type="checkbox"/> Yes <input type="checkbox"/> No
16. Arthritis?	<input type="checkbox"/> Yes <input type="checkbox"/> No	30. Gall stones or gall bladder disorder?	<input type="checkbox"/> Yes <input type="checkbox"/> No
17. Rheumatism/Bursitis or Sciatica?	<input type="checkbox"/> Yes <input type="checkbox"/> No	31. Abdominal pain?	<input type="checkbox"/> Yes <input type="checkbox"/> No
18. Had any bodily deformities?	<input type="checkbox"/> Yes <input type="checkbox"/> No	32. Ulcers, stomach, colon or other intestinal disorders, adhesions?	<input type="checkbox"/> Yes <input type="checkbox"/> No
19. Any back/orthopedic condition or muscular diseases?	<input type="checkbox"/> Yes <input type="checkbox"/> No	33. Any eye conditions (excluding corrective lenses)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
20. Tumors or cysts?	<input type="checkbox"/> Yes <input type="checkbox"/> No	34. Any ear condition or impairment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
21. Kidney stones or urinary system disorders, diabetes insipidus or prostate disorders?	<input type="checkbox"/> Yes <input type="checkbox"/> No	35. A mental/nervous disorder (including eating disorders) or any psychiatric/psychological consultation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
22. Endocrine disorder thyroid problem or goiter?	<input type="checkbox"/> Yes <input type="checkbox"/> No	36. Candidiasis (yeast infection), herpes, syphilis, gonorrhea, condylomata acuminata (genital warts), or other sexually transmitted diseases?	<input type="checkbox"/> Yes <input type="checkbox"/> No
23. Hemorrhoids/rectal ailments or varicose veins?	<input type="checkbox"/> Yes <input type="checkbox"/> No	37. Alcohol or substance abuse, detoxification?	<input type="checkbox"/> Yes <input type="checkbox"/> No
24. A hernia?	<input type="checkbox"/> Yes <input type="checkbox"/> No	38. Any condition (including developmental defects or deformities) of oral cavity, jaw, facial or cranial bones, teeth and surrounding structures?	<input type="checkbox"/> Yes <input type="checkbox"/> No
25. Seizures, Fainting Spells?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
26. Headaches?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
27. Irregular/excessive menstrual bleeding?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

**MISCELLANEOUS:**

39. Are you expecting a biological child within the next 9 months (male or female applicant)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	43. Have you, or anyone on this application, ever had any health insurance postponed, rated, rideder, declined, cancelled, or had reinstatement refused?	<input type="checkbox"/> Yes <input type="checkbox"/> No
40. Have you, or anyone on this application, used tobacco in any form within the last 12 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No	44. Have you, or anyone on this application, ever had any departure from good health or any medical or surgical advice or treatment from any medical practitioner (medical doctor/surgeon, podiatrist, chiropractor, dentists/oral surgeons, etc.) in the last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
41. Are you presently taking medications?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
42. Are you, or anyone on this application, engaged in private flying, parachuting, hang gliding, racing, underwater diving, handling of explosive materials or hazardous wastes or materials?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Enrollee's Last Name \_\_\_\_\_ Enrollee's First Name \_\_\_\_\_ Enrollee's Number \_\_\_\_\_ Group Number/Subgroup \_\_\_\_\_ /

**PROVIDE DETAILS ACCORDING TO THE MEDICAL QUESTIONNAIRE GUIDE - ATTACH ADDITIONAL PAGES IF NECESSARY**

Question #	Person	Condition/Diagnosis	A	B	C	D	E	F	G

**IF MEDICAL QUESTIONNAIRE IS UNAVAILABLE, PROVIDE DETAILS FOR EACH "YES" RESPONSE IN THE FORMAT BELOW. ATTACH ADDITIONAL PAGES IF NECESSARY**

Question #	Person	Condition/Diagnosis	Treatment/Complications	Physician's Name	Dates Treated	Medications, Frequency, Dosage

**SECTION I - COVERAGE CONDITIONS**

- I, the undersigned, do hereby enroll for coverage with Blue Cross and Blue Shield of Louisiana (BCBSLA), HMO Louisiana, Inc. (HMOLA) and/or Southern National Life Insurance Company, Inc. (SNL) for myself and any family members listed on this enrollment form. I understand that this enrollment/change form, together with the certificate of coverage, any riders and endorsements issued by Companies, constitute my only agreement with Companies. I understand that the contract as it pertains to me and my dependent(s) will be terminated within three years of the original effective date of coverage and all fees, less claims paid, will be refunded if I committed fraud or made and intentional misrepresentation of material fact in this enrollment/change form.
- I authorize any employer having information available as to employment, or other insurance coverage, regarding me or other family members proposed for coverage(s), to give the information to Companies or any agent acting on Companies' behalf. I understand this information will be used by the companies to determine eligibility or other related decisions deemed necessary for insurance coverage. I agree that a photographic copy of this authorization is as valid as the original. I hereby request the health coverage provided from time to time by my employer's group health plans, and I authorize deduction from my pay the amounts, if any, as may be necessary. The information given on this application is true and correct to the best of my knowledge and belief.
- I understand that if I am declining enrollment for myself or my dependents (including my spouse) because of other health insurance coverage, I may in the future be able to enroll myself or my dependents in this plan, provided that I request enrollment within 30 days after coverage ends. In addition, if I have a new dependent as a result of marriage, birth, adoption, or placement for adoption, I may be eligible to enroll myself or my dependents provided that I request enrollment within 30 days after the marriage, birth, adoption or placement for adoption.
- I acknowledge if I am eligible for Medicare, by reason of age, I have received a copy of "The Guide to Health Insurance For People With Medicare."
- IT IS A DEPENDENT'S RESPONSIBILITY TO APPLY FOR CONTINUOUS COVERAGE ON A SEPARATE CONTRACT/CERTIFICATE WHEN ELIGIBILITY CEASES.
- FRAUD STATEMENT** - Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an enrollment form or application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
- All of the questions in this application and in the health history section have been read by or to me and the answers provided by the enrollee and/or dependent(s) if any, are true and correct to the best of my knowledge and belief.

X \_\_\_\_\_ Date \_\_\_\_\_  
**Enrollee's Signature** **Enrollee's Signature Date**

<b>OFFICE USE ONLY</b>	01 _____		02 _____		03 _____		04 _____							
	SUBSCRIBER ID NUMBER		GROUP NO.		SUBGROUP	CL	PRODUCT ID	HEALTH OED	WC	UW INT. HLTH. DT.	DENT. TY/CL	DENT. WC	LIFE OED	LIFE CL
	LIFE COV.	BASIC	SUPP	<b>MEDICALLY UNDERWRITE:</b>		<input type="checkbox"/> BASIC LIFE	<input type="checkbox"/> SUPP. LIFE	<input type="checkbox"/> HEALTH	LIFE CODE	OUT OF ELIG.? <input type="checkbox"/> YES <input type="checkbox"/> NO	BASIC ELIG AMT.	BASIC GI AMT.	SUPP. ELIG. AMT.	SUPP. GI. AMT.

*Attach additional pages if necessary*